

INVITATION TO BID	BID DUE DATE AND TIME:
FLETCHER TECHNICAL COMMUNITY COLLEGE	Thursday, March 25, 2021 at 10 a.m.
SOLICITATION NO. 21001 See page 7 for <u>MANDATORY</u> bid requirements.	RETURN BID TO: Fletcher Technical Community College ATTN: Manager of Purchasing 1407 Highway 311 Schriever, Louisiana 70395 Manager of Purchasing: Jill Sevier PHONE: (985) 448-7994 E-MAIL: jill.sevier@fletcher.edu ISSUE DATE: Monday, March 1, 2021
TITLE: MOBILE STEM LAB TRAILER	

General Instructions to Bidders

1. Sealed bids for furnishing the items and/or services specified are hereby solicited, and will be received by the Manager of Purchasing of Fletcher Technical Community College (Fletcher) at the "Return Bid To" address stated above, until the specified due date and time. Bidder is solely responsible for the timely delivery of bid documents. Fletcher is not responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for ensuring that its courier service provider makes inside deliveries to our physical location.
2. Bids must be signed by a person authorized to bind the bidder. In accordance with LA R.S. 39:1594, the person signing the bid must be: (1) any corporate officer listed on the most current annual report on file with the secretary of state, or the signature on the bid is that of any member of a partnership or partnership in commendam listed in the most current partnership records on file with the secretary of State; or (2) an authorized representative of the corporation, partnership, or other legal entity and the bidder submits or provides upon request a corporate resolution, certification as to the corporate principal, or other documents indicating authority which are acceptable to the public entity, including registration on an electronic Internet database maintained by the public entity; or (3) entity has filed in the appropriate records of the secretary of state in which the public entity is located, an affidavit, resolution, or other acknowledged or authentic document indicating the names of all parties authorized to submit bids for public contracts.
3. The bid must be submitted in a sealed envelope/package with the solicitation number on the outside of the SEALED envelope/package.
4. Read the entire solicitation, including all terms, conditions, and specifications.
5. All bid information and prices must be typed or written in ink. Any corrections, erasures, or other forms of alteration to unit prices are to be initialed by the bidder.
6. Bid prices shall include all delivery charges paid by the bidder, F.O.B. Fletcher Destination, unless otherwise provided in the solicitation. Any invoiced delivery charges not quoted and itemized on the Fletcher purchase order are subject to rejection and non-payment.
7. Payment is to be made within thirty (30) days after receipt of properly executed invoice, or delivery and acceptance, whichever is later.
8. By signing this solicitation, the bidder certifies compliance with all general instructions to bidders, terms, conditions, and specifications and further certifies that this bid is made without collusion or fraud.

STANDARD TERMS & CONDITIONS

SOLICITATION NO. 21001

BID DUE DATE AND TIME: Thursday, March 25, 2021 at 10 a.m.

These standard terms and conditions shall apply to all Fletcher solicitations, unless otherwise specifically amended and provided for in the special terms and conditions, specifications, or other solicitation documents. In the event of conflict between the General Instructions to Bidders or Standard Terms and Conditions and the Special Terms and Conditions, the Special Terms and Conditions shall govern.

Bids submitted are subject to provisions of the laws of the State of Louisiana, including but not limited to: the Louisiana Procurement Code (LA R.S. 39:1551-1736); Purchasing Rules and Regulations (Title 34 of the Louisiana Administrative Code); Executive Orders; and the terms, conditions, and specifications stated in this solicitation.

1. Bid Delivery and Receipt

To be considered, sealed bids must be received and time-stamped at the "Return Bid To" address no later than the due date and time specified herein. Sealed envelope/package should be clearly and prominently marked with the solicitation number and bid due date. Sealed bids cannot be accepted by telegraph, fax, or e-mail. Price alterations and addenda to bids may be submitted by telegraph or fax, and will be considered provided bidder's sealed bid, price alterations, and addenda have been received by Fletcher prior to bid opening time. Late bids cannot be accepted per LAC 34:I.517, and shall be returned unopened.

Bids may delivered by mail, hand, or by a courier service to our physical location at the "Return Bid To" address specified. Fletcher shall not be responsible for any delays caused by the bidder's chosen means of bid delivery. Bidder is solely responsible for the timely delivery of its bid, and failure to meet the bid due date and time shall result in rejection of the bid.

2. Bid Forms

Bids are to be submitted on and in accordance with the Fletcher solicitation forms provided and must be signed by an authorized agent of the bidder. Bids submitted on other forms or in other price formats may be considered informal and may be rejected in part or in its entirety. Bids submitted in pencil and/or bids containing no original signature indicating the bidder's intent to be bound will not be accepted.

3. Interpretation of Solicitation/Bidder Inquiries

If bidder is in doubt as to the meaning of any part or requirement of this solicitation, bidder may submit a written request for interpretation to Fletcher's Manager of Purchasing at the e-mail address shown above. Written inquiries must be received no later than five (5) calendar days prior to the opening of bids, and shall be clearly cross-referenced to the relevant solicitation/specification in question.

No decisions or actions shall be executed by any bidder as a result of oral discussions with any Fletcher employee or consultant. Any interpretation of the documents will be made by formal addendum only, issued by Fletcher's Manager of Purchasing, and mailed or delivered to all bidders known to have received the solicitation. Fletcher shall not be responsible for any other interpretations or assumptions made by bidder.

4. Bid Opening

Bidders may attend the public bid opening of sealed bids and proposals. No information or opinions concerning the ultimate contract award will be given at bid opening or during the evaluation process. Written bid tabulations will not be furnished. Bids may be examined within seventy-two (72) hours after bid opening. Information pertaining to completed files may be secured by submitting a written request via e-mail to Fletcher's Manager of Purchasing.

5. Special Accommodations

Any "qualified individual with a disability" as defined by the Americans with Disabilities Act, who has submitted a bid and desires to attend the public bid opening, must notify Fletcher's Manager of Purchasing in writing not later than seven (7) days prior to the bid opening date of the need for special accommodations. If the request cannot be reasonably provided, the individual will be informed prior to the bid opening.

6. Standards of Quality

Any product or service bid shall conform to all applicable federal, state, and local laws and regulations, and the specifications contained in the solicitation. Any manufacturer's name, trade name, brand name, or catalog number used in the specification is for the purpose of describing the standard of quality, performance, and characteristics desired and is not intended to limit or restrict competition. Bidder must specify the brand and model number of the product offered in the bid. Bids not specifying brand and model number shall be considered as offering the exact product specified in the solicitation.

7. New Products/Warranty/Patents

All products bid for purchase must be new, never previously used, of the manufacturer's current model and/or packaging, and of best quality as measured by acceptable trade standards. No remanufactured, demonstrator, used, or irregular products will be considered for purchase unless otherwise specified.

The manufacturer's standard published warranty and provisions shall apply, unless more stringent warranties are otherwise required by Fletcher and specified in the solicitation. In such cases, the bidder and/or manufacturer shall honor the specified warranty requirements, and bid prices shall include any premium costs of such coverage.

Bidder guarantees that the products proposed and furnished will not infringe upon any valid patent or trademark and shall, at its own expense, defend any and all actions or suits charging such infringement, and shall save Fletcher harmless.

8. Descriptive Information

Bidders proposing an equivalent brand or model are to submit descriptive information (such as literature, technical data, illustrations, etc.) sufficient for Fletcher to evaluate quality, suitability, and compliance with the specifications five (5) days prior to bid opening. Failure to submit descriptive information may cause bid to be rejected. Any changes made by bidder to a manufacturer's published specifications shall be verifiable by the manufacturer. If items bid do not fully comply with specifications, bidder must state in what respect items deviate. Bidder's failure to note exceptions in its bid will not relieve the bidder from supplying the actual products requested.

9. Bids/Prices/F.O.B. Point

- The bid price for each item is to be quoted on a "net" basis and F.O.B. Fletcher Destination, i.e. title passing upon receipt and inclusive of all delivery charges, any item discounts, etc.
- Bids other than F.O.B. Fletcher Destination may be rejected.
- Bids indicating estimated freight charges may be rejected.
- Bids requiring deposits, payment in advance, or C.O.D. terms may be rejected. Bidders who do not quote "net" item prices and who separately quote an overall "lump sum" freight cost or discount for all items shall be considered as submitting an "all-or none" bid for evaluation and award purposes and risk rejection if award is made on an item basis.
- Prices shall be firm for acceptance for a minimum of thirty (30) days, unless otherwise specified. Bids conditioned with shorter acceptance periods may be rejected.
- Prices are to be quoted in the unit/packaging specified (e.g. each, 12/box, etc.) or the bid may be rejected.
- In the event of extension errors, the unit price bid shall prevail.

10. Taxes

Bidder is responsible for including all applicable taxes in the bid price. Fletcher is exempt from all Louisiana state and local sales and use taxes. By accepting an award, resident and non-resident firms acknowledge their responsibility for the payment of all taxes duly assessed by the State of Louisiana and its political subdivisions for which they are liable, including but not limited to: franchise taxes, privilege taxes, sales taxes, use taxes, ad valorem taxes, etc.

11. Terms and Conditions

This solicitation contains all terms and conditions with respect to the purchase of the goods and/or services specified herein. Submittal of any contrary terms and conditions may cause your bid to be rejected. By signing and submitting a bid, bidder agrees that contrary terms and conditions which may be included in its bid are nullified and agrees that this contract shall be construed in accordance with this solicitation and governed by the laws of the State of Louisiana.

12. Bidder Forms/ Fletcher Signature Authority

The terms and conditions of the Fletcher solicitation, purchase order, and contract shall solely govern the purchase agreement, and shall not be amended by any bidder contract, form, etc.

Fletcher's Chancellor, or authorized designee, is delegated sole authority to execute/sign any contracts, forms, etc., on behalf of Fletcher. Departments are expressly prohibited from signing any bidder forms. Any such contracts/forms bearing unauthorized signatures shall be null and void, shall have no legal force, and shall not be recognized by Fletcher in any dispute arising therefrom. Bidders who present any such forms to department users for signature without regard to this strict Fletcher policy may face contract cancellation, suspension, and/or debarment.

13. Awards

Award will be made to the lowest responsible and responsive bidder contingent on budget availability. Fletcher reserves the right: (1) to award items separately, grouped, or on an all-or-none basis, as deemed in its best interest; (2) to reject any or all bids and/or items; and (3) to waive any informalities.

All solicitation specifications, terms, and conditions shall be made part of any subsequent award as if fully reproduced and included therein, unless specifically amended in the formal contract.

14. Acceptance of Bid

Only the issuance of an official Fletcher purchase order, contract, Notification of Award letter, or a Notification of Intent to Award letter shall constitute the Fletcher's acceptance of a bid. Fletcher shall not be responsible in any way to a bidder for goods delivered or services rendered without an official purchase order and/or contract.

15. Applicable Law

All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.

16. Awarded Products/Unauthorized Substitutions

Only those awarded brands and numbers stated in the Fletcher contract are approved for delivery, acceptance, and payment purposes. Any substitutions require prior approval of Fletcher's Manager of Purchasing. Unauthorized product substitutions are subject to rejection at time of delivery, post-return at bidder's expense, and non-payment.

17. Testing/Rejected Goods

Bidder warrants that the products furnished will be in full conformity with the specification, drawing or sample, and agrees that this warranty shall survive delivery, acceptance, and use. Any defect in any product may cause its rejection. Fletcher reserves the right to test products for conformance to specifications both prior to and after any award. Bidder shall bear the cost of testing if product is found to be non-compliant. All rejected goods will be held at bidder's risk and expense, and subject to bidder's prompt disposition. Unless otherwise arranged, rejected goods will be returned to the bidder freight collect.

18. Delivery

Bidder is responsible for making timely delivery in accordance with its quoted delivery terms. Bidder shall promptly notify Fletcher of any unforeseen delays beyond its control. In such cases, Fletcher reserves the right to cancel the order and to make alternative arrangements to meet its needs.

19. Default of Bidder

Failure to deliver within the time specified in the bid/award will constitute a default and may be cause for contract cancellation. Where Fletcher has determined the bidder to be in default, Fletcher reserves the right to purchase any or all goods or services covered by the contract on the open market and to surcharge the bidder with costs in excess of the contract price. Until such assessed surcharges have been paid, no subsequent bids from the defaulting bidder will be considered for award.

20. Bidder Invoices

Invoices shall reference the Fletcher purchase order number, bidder's packing list/delivery ticket number, shipping/delivery date, etc. Invoices are to be itemized and billed in accordance with the order, show the amount of any prompt payment discount, and submitted on the bidder's own invoice form. Invoices submitted by the bidder's supplier are not acceptable.

21. Delinquent Payment Penalties

Delinquent payment penalties are mandated and governed by LA R.S. 39:1695. Bidder penalties to the contrary shall be null and void, shall have no legal force, and shall not be recognized by Fletcher in any dispute arising therefrom.

22. Assignment of Contract/Contract Proceeds

Bidder shall not assign, sublet, or transfer its contractual responsibilities, or payment proceeds thereof, to another party without the prior written consent and approval of Fletcher's Manager of Purchasing. Unauthorized assignments of contract or assignments of contract proceeds shall be null and void, shall have no legal force, and shall not be recognized by Fletcher in any dispute arising therefrom.

23. Contract Cancellation/Termination

Fletcher has the right to cancel any contract for cause, in accordance with purchasing rules and regulations, including but not limited to: (1) failure to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality or to be delivered in good condition; (3) misrepresentation by the vendor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with Fletcher; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.

Fletcher has the right to cancel any contract for convenience at any time by giving thirty (30) days written notice to the bidder. In such cases, the bidder shall be entitled to payment for compliant deliverables in progress.

24. Prohibited Contractual Arrangements

Per LA R.S. 42:1113(A), no public servant, or member of such a public servant's immediate family, or legal entity in which he has a controlling interest shall bid on or enter into any contract, subcontract, or other transaction that is under the supervision or jurisdiction of the agency of such public servant. See statute for complete law, exclusions, and provisions.

25. Equal Employment Opportunity Compliance

By submitting and signing this bid, bidder agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972; federal Executive Order 11246; federal Rehabilitation Act of 1973, as amended; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Act of 1975; the Americans with Disabilities Act of 1990. Bidder agrees not to discriminate in its employment practices, and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sex, sexual orientation, age, national origin, veteran status, political affiliation, handicap, disability, or other non-merit factor. Any act of discrimination committed by bidder, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

26. Mutual Indemnification

Each party hereto agrees to indemnify, defend, and hold the other, its officers, directors, agents and employees harmless from and against any and all losses, liabilities, and claims, including reasonable attorney's fees arising out of or resulting from the willful act, fault, omission, or negligence of the indemnifying party or of its employees, contractors, or agents in performing its obligations under this agreement, provided however, that neither party hereto shall be liable to the other for any consequential damages arising out of its willful act, fault, omission, or negligence.

27. Certification of No Suspension or Debarment

By signing and submitting this bid, bidder certifies that its company, any subcontractors, or principals thereof, are not suspended or debarred under federal or state laws or regulations. A list of parties who have been suspended or debarred by federal agencies is maintained by the General Services Administration and can be viewed on the internet at www.epls.gov.

28. Substitution of Personnel (NOT APPLICABLE)

29. Insurance Requirements

Please note insurance requirements detailed in the Special Terms & Conditions. Successful bidder will be required to furnish a certificate of insurance evidencing required coverages and naming Fletcher as an additional insured on all liability policies.

30. Nonperformance

Successful bidder is required to perform in strict accordance with all contract specifications, terms, and conditions. Successful bidder will be advised in writing of nonperformance issues and shall be required to promptly implement corrective actions to ensure contract compliance and to prevent recurrences. In the event the successful bidder is issued three or more complaints of nonperformance, Fletcher reserves the right at its sole discretion to cancel the contract with a ten (10) day written notice. Contract cancellations due to nonperformance may be cause to deem bidder non-responsible in future solicitations.

31. No Smoking Campus

The successful bidder shall be responsible for compliance with all Fletcher policies, security measures, and vehicle regulations. Specifically, Fletcher is a NO SMOKING campus and all prospective bidders are cautioned that smoking will not be permitted inside or outside on ANY part of this campus at any time. Any employee who is found to be in violation of this policy will be subject to immediate dismissal.

32. Non-Exclusivity

This agreement is non-exclusive and shall not in any way preclude Fletcher from entering into similar agreements and/or arrangements with other vendors or from acquiring similar, equal, or like goods and/or services from other entities or sources.

33. Contract Amendments

Requests for contract changes must be made in writing by an authorized agent/signatory of the bidder and submitted to Fletcher's Manager of Purchasing for prior approval. Requests shall include detailed justification and supporting documentation for the proposed amendment.

Contract revisions shall be effective only upon approval by Fletcher and issuance of a formal Fletcher contract amendment. Bidder shall honor purchase orders issued prior to the approval of any contract amendment as applicable.

34. Term of Contract:

The duration of this contract commences from the date specified herein or date of award notification and continues until Fletcher accepts final delivery of all deliverables. Total contract period not to exceed twelve (12) months.

Based upon mutual agreement between Fletcher and the successful bidder, this agreement may be extended for an additional twelve (12) month period at the same prices and terms. Both parties must agree to any extension, and a decision will be made at each twelve (12) month interval.

All terms of the solicitation shall be firm for the duration of the contract.

35. Notification of Fund Appropriation

The continuation of this contract is contingent upon the appropriation of funds to fulfill the requirements of the contract by the Legislature. If the Legislature fails to appropriate sufficient monies to provide for the continuation of the contract or if such appropriation is reduced by the veto of the Governor or by any means provided in the Appropriations Act to prevent the total appropriations for the year from exceeding revenues for that year or for any lawful purpose and the effect of such reduction is to provide insufficient monies for the continuation of the contract, the contract shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

All bidders should be aware that our Legislative process is such that it is often impossible to give prior notice of the non-appropriation of funds.

36. Number of Bid Response Copies

Each bidder must submit one (1) signed original bid to Fletcher's Director of Procurement at the address specified in this solicitation. The original must CONTAIN ORIGINAL SIGNATURES of those company officials or agents duly authorized to sign on behalf of the organization.

MANDATORY BID REQUIREMENTS

Failure to meet all of the listed mandatory requirements will result in rejection of bid without further consideration.

1. CERTIFICATION STATEMENT

The bidder must sign and include the Certification Statement as set forth in this solicitation. The signature of bidder's authorized representative must contain an ORIGINAL signature and should be in blue ink.

2. BID FORM

The bidder must submit bid on the form herein provided. The bid must be signed in ink, with the blank space(s), filled in for each and every item. The bidder must state the UNIT price (written in ink or typewritten) for each item and shall show the total amount for each item based on the quantities shown.

3. BIDDER QUALIFICATIONS

- Vendors submitting a bid shall be in the business covered herein, either wholesale or retail. Vendor must be authorized distributor for brand quoted. Vendor submitting a bid shall be a factory authorized agent for the manufacturer of the equipment quoted.

SPECIAL TERMS & CONDITIONS

Scope of Services / General Description / Purpose:

To furnish all labor, equipment, and materials necessary for the delivery of a Mobile Stem Lab Trailer as detailed in the “Specifications” section below.

The Mobile STEM Lab (MSL) trailer will use state of the art robotic, simulator and VR/AR equipment to deliver critical training in maritime, health sciences, drafting & design, welding, advanced manufacturing and process control, information technology, CNC, robotics, HAZMAT, Automotive and Mathematics test prep. The intended audience is students enrolled at Fletcher; K-12 students interested in exploring STEM related careers, incumbent worker trainees, and adult learners. The coverage region includes Terrebonne, Lafourche and Assumption Parishes.

The MSL trailer will be designed as a mobile classroom with the ability to easily change out equipment on sturdy, lockable rolling cases/carts. There will be a smart board and seven chairs. Two roadside slide outs will provide expanded class space for simulator equipment. Rear ramp will be used for loading and unloading equipment and for the MSL to be ADA compliant. When extended, a set of rear glass doors will be accessible. Another configuration is for displays and career fairs. In those cases, the chairs will be left off the trailer to allow people to walk through and see all the equipment on display.

- Items are to be delivered to Fletcher Technical Community College – Thibodaux Facility; 1425 Tiger Drive; Thibodaux, LA 70301. This is an “all or none” bid meaning the bidder must be able to provide all items.

Specifications

If bidding other than specified, sufficient information must be enclosed with the bid in order to determine quality, suitability, and compliance with the specifications. Failure to comply with this request may eliminate your bid from consideration.

Item	Item/Description	Quantity	UOM
1	Mobile Stem Lab Trailer as per specifications	1	Each
2	Optional Onsite Training	1	Job
3	Optional Virtual Training	1	Job

Specifications

Base Model: 8' x 26' with 8' ceiling

FRAME:

- AXLE – 7000# - TORSION – EZ LUBE HUBS
- ELECTRIC BRAKES
- GROUND CLEARANCE:STANDARD
- AXLE SPACING – SPREAD AXLE
- ALL TUBE WALL CONSTRUCTION 26 FT
- COUPLER – A-FRAME – 2-5/16" – 21,000#
- CROSS MEMBERS – FLOOR – 16" O/C 26 FT
- CROSS MEMBERS – ROOF – 16" O/C – 1" X 3" 26 FT
- CROSS MEMBERS – WALL – CS – 16" O/C – 2" X 2" 26 FT
- CROSS MEMBERS – WALL – RS – 16" O/C – 2" X 2" 26 FT
- FLOOR DESIGN – FLAT
- FRAME – 8" 26 FT
- FRAME – FULL PERIMETER – STEEL – PAINTED – 26 FT
- FRAME PROTECTION – SKID PLATES (1)
- FRONT DESIGN – FLAT (1)
- TANK – FUEL – DIESEL – 24 GALLON – END
- FILL – IN FRAME (1)
- TONGUE - STANDARD
- JACK – TONGUE – TOP WIND – 5000# - ZINC (1)
- JACK – STABILIZER – SCISSOR – 24" – 5000# 2 LOCATION : FRONT ONLY
- ELECTRIC TONGUE JACK AND SELF-LEVELING SYSTEM
- TIRE/WHEEL – ST235/85R16/LRG – RADIAL ON GREY MOD 4
- SPARE TIRE/WHEEL – ST235/85R16/LRG – RADIAL ON GREY MOD (1)
- SPARE TIRE MOUNT – INTERIOR WALL – 8 LUG (1)
- TRUCK PLUG – 7 WAY – BUMPER PULL

EXTERIOR:

- EXTERIOR ALUMINUM – STANDARD COLOR – 26 FT
- COLOR – POLAR WHITE
- EXTERIOR CAULK – PAINTABLE (1)
- EXTERIOR FASTENER – SCREWLESS 26 FT
- EXTERIOR ALUMINUM THICKNESS - .030 26FT
- FENDERETTES – AL 4
- GRAVEL GUARD – ATP – 24" – WITH J RAIL (1)
- ROOF – ONE PIECE – ALUMINUM 26 FT
- TRIM - VERTICALS – FRONT & TOP RADIUS – STAINLESS STEEL W/ CAST CORNERS – POLISHED (1)
- TRIM – HEADER – REAR – COLOR MATCHED (1)
- TRIM – VERTICALS – REAR – COLOR MATCHED (1)
- TRIM – RUB RAIL – UPPER – ALUMINUM – 4" 26 FT
- TRIM RUB RAIL – LOWER – ALUMINUM 7" 26 FT
- DOT TAPE 26 FT
- VENT – ROOF – 12v (1)
- WINDOW – SLIDER W/ BLACKOUT SCREEN – 30"W X 22"H – CURBSIDE (1)
- WINDOW – SLIDER W/ BLACKOUT SCREEN – 30"W X 22"H ROADSIDE (1) MOUNTED BETWEEN THE TWO SLIDEOUTS

Specifications

DOORS:

- DOOR – REAR RAMP – STANDARD – 2400#
- RATED MAX LOAD – 4000# VEHICLE LOAD (1)
- RAMP DOOR EXTERIOR – REAR – COLOR MATCHED (1)
- TRANSITION FLAP – TPO – BLACK COIN – 16”L
- RAMP DOOR FLOORING – REAR TPO – BLACK COIN (1)
- DOOR LATCH – PADDLE – STAINLESS STEEL (1)
- DOOR – ENTRANCE – 405 SERIES – 32” X 78” – FLUSH LOCK 1 RIGHT HINGE
- STEP – SLIDE IN/OUT – ALUMINUM 32” (1)
- DOOR – FUEL – CAST ALUMINUM – LOCKABLE (1)

INTERIOR:

- INTERIOR HEIGHT – 8.0” 26 FT
- COUNTERTOP – ALUMINUM – FLIP UP – 72”W X 24”D (4) THREE MOUNTED ON CURBSIDE, ONE MOUNTED ROADSIDE BETWEEN SLIDEOUTS
- INTERIOR CEILING – SCREWLESS ALUMINUM
- COVE COLOR – POLAR WHITE
- CEILING COLOR – POLAR WHITE (STANDARD)
- SPRING BOX COLOR – POLAR WHITE
- INSULATION – CEILING – CLOSED CELL – R-18.5 26 FT
 - (2) LAYERS OF 1” CLOSED CELL FOAM INSULATION BETWEEN ROOF CROSS MEMBERS (R-11)
 - 1” CLOSED CELL FOAM INSULATION INSTALLED OVER TOP OF ROOM CROSS MEMBERS (R-6.5)
 - 3/8” PLYWOOD INSTALLED OVER TOP OF SECOND LAYER (R-1)
 - INTERIOR CEILING INSTALLED OVER TOP OF 3/8” PLYWOOD
- INTERIOR WALLS – SCREWLESS ALUMINUM 26 FT
- WALL COLOR – POLAR WHITE (STANDARD)
- INSULATION – WALLS – CLOSED CELL – 1” – R-6.5
 - BUBBLE FOIL INSULATION INSTALLED ALONG WIRING RUNS
- FLOORING – TPO – BLACK COIN 26 FT
- D RINGS – 5000# - RECESSED (6)
- WHEEL BOX – SMOOTH AL (2)

Specifications

ELECTRICAL:

- 100W SOLAR PANEL TOP MOUNTED (SUPPLEMENTAL CHARGE FOR BATTERY)
- BATTERY – 12V AGM (930 CA, 775 CCA) (1) – CONNECTED TO SOLAR PANEL AND GENERATOR
- BREAKER BOX – 50 AMP (1)
 - 6 SPACE, 12 CIRCUIT PANEL
 - 50 AMP MAIN BREAKER
- BATTERY BOX – IN FLOOR – HOLDS UP TO 3 BATTERIES (1)
- BATTERY – 12V AGM (930 CA, 775 CCA) (2)
- SWITCH – POWER CUT-OFF – MANUAL – 12V (1)
- CONVERTER – 55 AMP WITH BATTERY
- CHARGER (1)
 - INCLUDES 15A RECEPT – DEDICATED 120V
- POWER INLET – MTORBASE – 50A – W/SHORE CORD – 25' (1)
- LIGHT – CLEARANCE – LED – 12V – AMBER – LOWER (4)
- LIGHT – CLEARANCE – LED – 12V – AMBER – UPPER (4)
- LIGHT – CLEARANCE – LED – 12V – RED – LOWER (2)
- LIGHT – CLEARANCE – LED – 12V – RED – UPPER (7)
- LIGHT – TAILLIGHT – SLIMLINE – LED – 12V – RED (1)
- RECEPT – INTERIOR – 120V 15A – USB – 16
 - GFCI PROTECTED WHERE REQUIRED BY CODE
 - INCLUDES:2 USB CHARGING PORTS
- LIGHT – RECTANGULAR – LED – 18" – 12V – RECESSED – W/ TRIM RING (14)
- LIGHT – RECTANGULAR – LED – 18" – 12V – RECESSED W/ TRIM RING (10)
- GENERATOR – COMMERCIAL – 12.0 KW
- ONAN – DIESEL – (120V / 240V) (1)
- REMOTE START
- FUEL GAUGE (1)
- GENERATOR COMPARTMENT – TONGUE
- MOUNTED – ATP (1)
- EXPANDED METAL ON FLOOR OF COMPARTMENT
- INCLUDES 405 SERIES DOUBLE DOORS – VENTED
- INCLUDES GALVANIZED LINER FOR FRONT WALL OF TRAILER ONLY
- GEN BOX & DOORS BUILT TO FIT SPECIFIC SIZE OF GENERATOR
- INSULATION (FOR NOISE)
- TRANSFER SWITCH – AUTO – 50A (1)

HVAC:

- A/C – 15,000 BTU – LOW PROFILE – 10.5" (2) – SUCH AS: DOMESTIC 15,000 PENGUIN II LOW PROFILE AIR CONDITIONER HEAT PUMP TOP UNIT
NOTE: DRAIN PAN MOUNTED ON A GASKET IN SUCH A WAY AS TO PREVENT LEAKING INTO THE INTERIOR
- THERMOSTAT – A/C – MOUNTED TO WALL – WHITE

Specifications

CUSTOM OPTIONS

- MOUNTED SMART BOARD 6265-V2 INTERACTIVE FLAT PANEL WITH IQ 65" CLASS
- DELL COMPUTER ALL IN ONE WITH KEYBOARD, MOUSE WITH WALL MOUNT (MAY BE INSTALLED AFTER TRAILER DELIVERY)
- MOTORIZED SLIDEOUTS: 8' L X 3'W (2) (BOTH ROADSIDE)
- DOOR – DOUBLE – REAR – 76"W X 82"H X 5"D INCLUDES MS LOCK, PUSH/PULL HANDLE, CONCEALED OVERHEAD CLOSER & SWEEP CLEAR PASS-THROUGH OPENING 65"W X 79"H, NOT INCLUDING HANDLES CLEAR ALUMINUM FINISH BRONZE TINTED TEMPERD GLASS
- VINYL GRAPHICS WRAP
- 15 FT CURBSIDE AWNING

All trailer lighting is to be LED style and meet DOT requirements.

MSL Trailer:

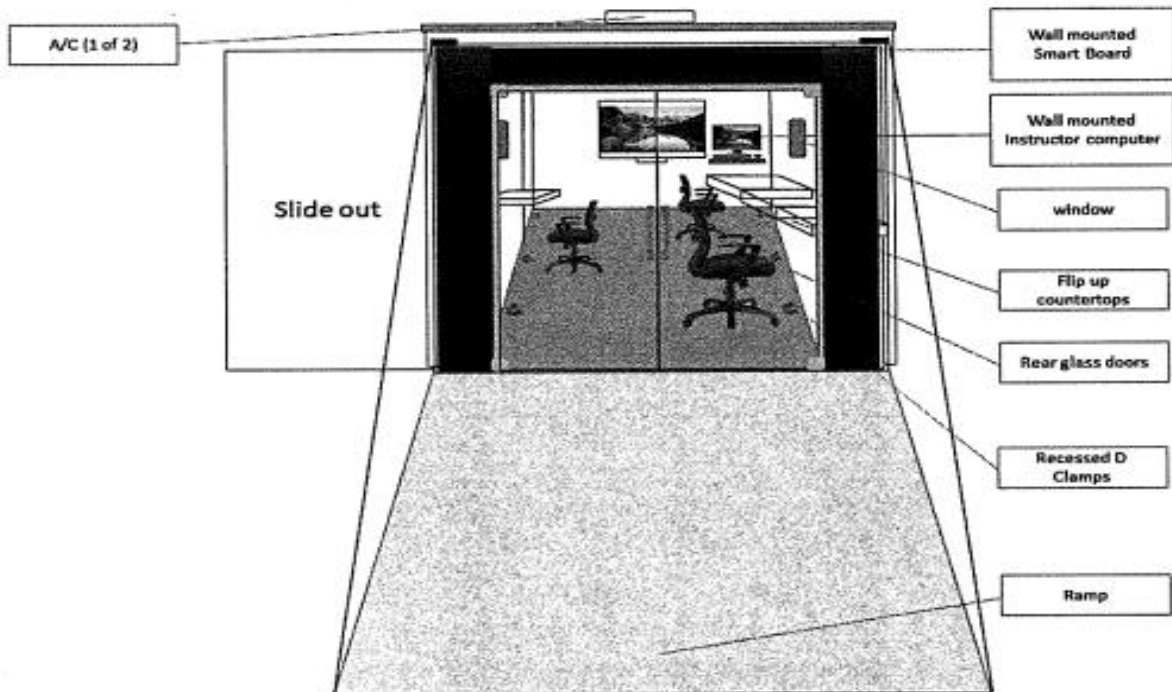
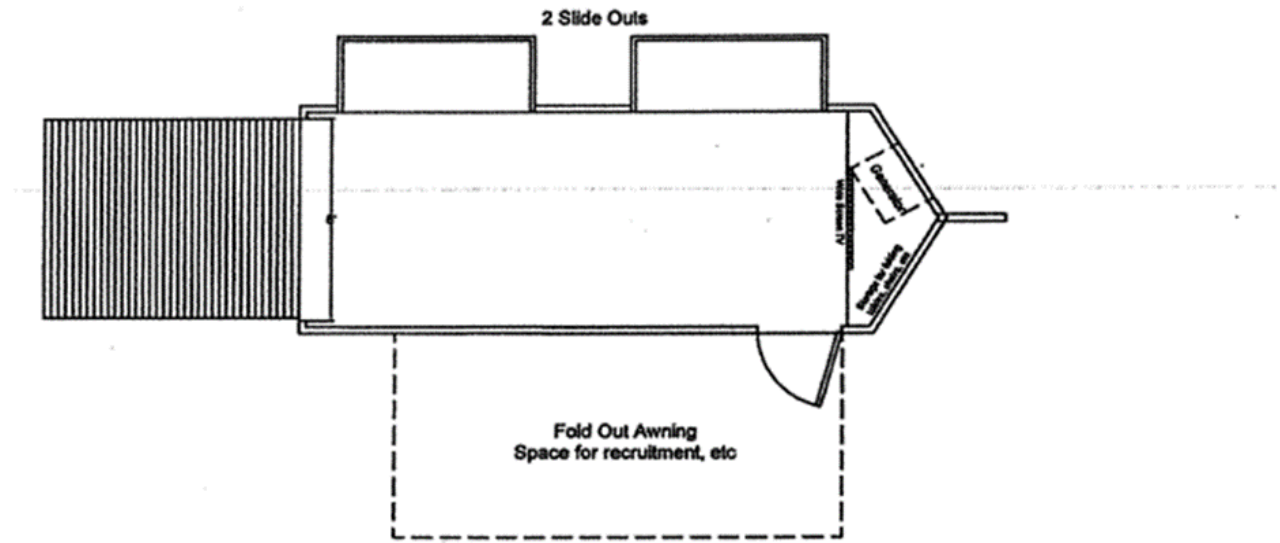
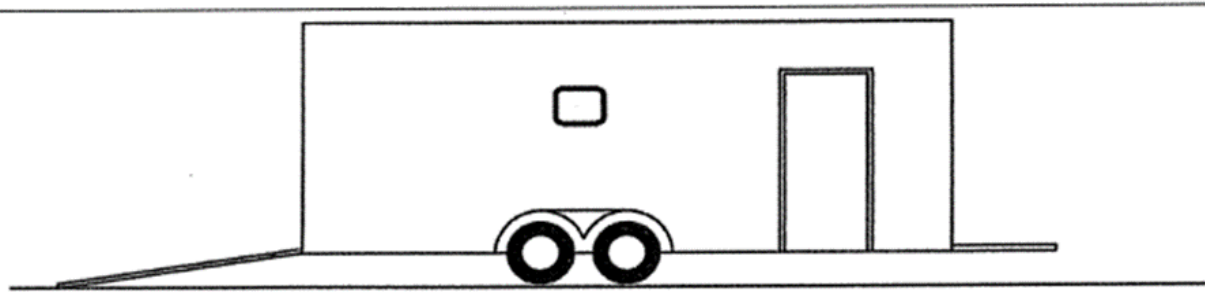
MSL Trailer shall be delivered with two (2) copies of the following documents:

- Complete certificate of origin
- Notarized bill of sale or invoice

And one (1) copy of the following documents, if applicable

- Odometer disclosure statement
- Dealer's service policy
- Warranty
- Tag application
- Owner's manual
- Dealer's inspection
- Service manual(s) and check sheet(s)

OPTIONAL ONSITE TRAINING or OPTIONAL VIRTUAL TRAINING - Training must be provided in a onetime session on a date and time selected by Fletcher. Training should involve the demonstration of the operation including all equipment on the trailer and hooking up the trailer correctly and safely.



OTHER INSTRUCTIONS:

- Graphic Wrap will be designed by Fletcher, and a file will be sent to the awarded bidder when the final draft has been approved.

DELIVERY TO:

- FLETCHER TECHNICAL COMMUNITY COLLEGE – THIBODAUX FACILITY
1425 TIGER DRIVE
THIBODAUX, LA 70301

BID FORM FOR SOLICITATION NO. 20001

I/We propose to furnish all labor, equipment, materials, etc. necessary to provide a Mobile Stem Lab Trailer to Fletcher Technical Community College as detailed in these specifications herein for the sum of...

Item	Description	Qty.	UOM	Unit Price	Total Amount
1	Mobile Stem Lab Trailer as per specifications listed in the bid documents	1	Each		
2	Optional Onsite Training	1	Job		
3	Optional Virtual Training	1	Job		
TOTAL					

BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA:

ADDENDUM: NO. ____ DATED: ____ NO. ____ DATED: ____

FIRM NAME _____

SIGNED BY (signature) _____

SIGNED BY (printed) _____

TITLE _____

ADDRESS _____

TELEPHONE NO. _____

DATE _____

DELIVERY WITHIN _____ DAYS AFTER RECEIPT OF ORDER

TERMS _____ FOB Fletcher Technical Community College

CERTIFICATION STATEMENT

The undersigned hereby acknowledges she/he has read and understands all requirements and specifications of the Invitation to Bid (ITB), including any attachments.

OFFICIAL CONTACT. Fletcher requests that the Bidder designate one person to receive all documents and the method in which the documents are best delivered. Identify the contact name and fill in the information below: (Please print clearly.)

Date: _____

Official Contact Name: _____

E-mail Address: _____

Telephone Number with area code: _____

Facsimile Number with area code: _____

Bidder certifies that the above information is true and grants permission to Fletcher to contact the above named person or otherwise verify the information provided. By its submission of this bid and authorized signature below, Bidder certifies that:

1. The information contained in its response to this ITB is accurate;
2. Bidder complies with each of the mandatory requirements listed in the ITB and will meet or exceed the requirements specified therein;
3. Bidder agrees to provide all tasks, services, and deliverables listed in Scope of Services for the total cost stated on Bid Form;
4. Bidder accepts the procedures, evaluation criteria, mandatory contract terms, and all other administrative requirements set forth in this ITB.
5. Bidder confirms that its bid will be considered valid until award is made.
6. In making this bid, each bidder represents that they have read and understand the bid documents and the bid is made in accordance herewith, and the bid is based upon the specifications described in the bid documents without exception.
7. Bidder certifies, by signing and submitting a proposal for \$25,000 or more, that their company, any subcontractors, or principals are not suspended or debarred by the General Services Administration (GSA) in accordance with the requirements in OMB Circular A-133. (A list of parties who have been suspended or debarred can be viewed via the internet at www.epls.gov.)
8. Bidder will confirm delivery timeframe.

Title: _____

Official Company Name: _____

Federal Identification Number: _____

Street Address: _____

City: _____ State: _____ Zip: _____

SIGNATURE of Bidder's Authorized Representative: _____

(Signature MUST be HAND SIGNED and should be in Blue ink)

Date: _____